



**Job Title:** Director, Marching Band and Assistant Professor, Music

**Reports To:** Chair, Division of Fine Arts and Humanities

**Department:** Division of Fine Arts & Humanities

**Classification:** Full-time, Salary-exempt, Tenure track, 10 months, Benefits Eligible

The Band Director/Assistant Professor of Music will oversee rehearsals and performances for the marching and pep bands. The individual will establish performance requirements, enforce academic requirements, and verify each student's eligibility to participate in band. They also handle behind-the-scenes duties such as recruiting and budget planning.

Additionally, the individual will teach six hours of coursework, participate in general activities of the college including academic advising, other college related activities, and special projects related to the divisional and college goals. The general duties of the position will cover teaching, professional development, and community service.

#### DUTIES AND RESPONSIBILITIES

- Develop marching band
- Maintain musical instruments related to the band
- Lead band rehearsals at least four times a week
- Direct at least 2-4 band performances each semester. These performances may include Chapel Services on campus each month and such annual services as Convocation, the Academic Honors Ceremony, the Lantern Service Commencement, as well as Christmas and Spring concerts each year
- Teach music applied courses
- Provide academic advising to students when applicable
- Participate in the general academic/professional activities of the college
- Serve actively on a Faculty Standing committee
- Participate in all divisional, major area, and faculty meetings
- Provide academically/professionally related community service
- Help to place students in appropriate internships and other community-based learning experiences when applicable
- Assist in monitoring student performance in their academic and professional progress
- Design and distribute promotional material (e.g., posters and programs) for major events
- Other duties as assigned

#### MINIMUM QUALIFICATIONS

- Master's degree in music (brass and/or percussion)
- Previous experience directing band(s)

#### KNOWLEDGE, SKILLS & ABILITIES

- Excellent communication skills (e.g., radio interviews and local news appearances)
- Excellent knowledge of subject that the incumbent will teach
- Ability to work effectively with colleague faculty members
- Ability to work effectively with different constituencies
- Understanding of the goals and practices of active, experiential community-based education
- Ability to use electronic resources in developing course materials, reports, and tracking students

## WORKING CONDITIONS/PHYSICAL DEMANDS

Work is normally performed in a typical interior/office environment, which requires business professional attire. While performing the above job duties, the employee may be required to sit or stand for long periods of time. The employee, frequently, is required to walk, stand, reach and lift (25) pounds. The employee is required to travel within the area, as well as overnight travel on occasion, which may require air travel.

Qualified applicants should submit the following information in one (1) pdf document via email to: [jobs@loc.edu](mailto:jobs@loc.edu). Please put the job title in the subject line.

- Cover Letter
- Resume
- Unofficial Transcript of highest educational level completed
- 3 references including contact information

Incomplete applications will not be considered. The final candidate who is extended an offer must successfully complete reference and background checks.

LeMoyne-Owen College offers an attractive benefits package, including health, vision and dental benefits. The College pays for Life Insurance, STD/LTD, and paid time off.

LeMoyne-Owen College is an AA/EEO employer and does not discriminate against students, employees, or applicants for admission or employment on the basis of race, color, religion, creed, national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a protected veteran, genetic information, or any other legally protected class with respect to all employment, programs and activities.

**No Solicitations and No Phone Calls Please**